ST.CATHARINES PROPULSION PLANT

EMPLOYEE SAFETY CONCERN PROCESS (ESCP) - ESCALATION TRACKING

Date Opened	Employee Safety Concern Description	Support Required From	Risk Rating (RISK=SPxPxFxNP)	Escalated to GL 7 Days After Date Opened (Name & Date)	Expected Completion Date	Escalated to PSRB 30 Days After Date Opened (Name & Date)	Actual Completion Date	Sign-Off AL/BTM

Score (RPN)	Risk Rating	Action Required	
0 to 50	NEGLIGIBLE	No action is mandatory, follow standardized work.	No Safety FMEA Required
>5 to 50	LOW	LOOK into safety controls on a longer term basis. Follow standardized work.	
>50 to 500	HIGH	ESTABLISH an action plan with target dates, identify different layers of short and long term controls.	Safety FMEA required in consultation with JHSC
>500	UNACCEPTABLE	STOP activity and make immediate improvements.	

Refer to SFMEA Risk Calculation Sheet to Calculate RPN.

CONCERNS MUST REMAIN OPEN ON LEVEL 5 UNTIL RESOLVED.

ONGOING FEEDBACK FROM ESCALATED LEVEL MUST BE PROVIDED TO THE ORIGINATING TEAM OR INDIVIDUAL

When this page is full staple a blank copy to maintain record of monthly sign-off log.