

## SUB/EI

### Answers to Frequently asked EI Questions

October 22, 2018

General Motors has announced a layoff beginning Monday October 29, 2018. Employees affected will be notified directly by their group leader.

- **You need 630 insurable hours** to begin a new claim for EI regular benefits in our economic region. New Hires who have not made this number of hours, will need to input their previous employer's information during the application.
- Service Canada has made the decision that all our members being laid off will have to file for EI benefits online as the rest of Canada does.
- The change to a one-week waiting period means members no longer receive full SUB for the second week of layoff, they now receive EI and SUB for that week.
- New Hires are not entitled to Supplemental Unemployment Benefits (SUB) until they have at least 6 years of seniority as per the collective agreement.
- When applying for Employment Insurance, a one week waiting period must be served. A waiting period is one full calendar week (Sunday to Saturday) with no earnings and is served the first week of a new claim.
- Employment Insurance uses a bi-weekly reporting and payment schedule; meaning you will report online every two weeks and receive payment by direct deposit for those two weeks on Tuesday of the following week.
- Service Canada can take up to 28 days to make a decision and process your claim. There are many factors that can cause delays with your application. The most common being improper spelling on your application. Service Canada may call you if there is a discrepancy.
- Records of Employment (ROE) are created offsite and sent to Service Canada electronically.

Application/Reporting guides will be handed out in both clock houses the week prior to scheduled layoffs. These guides will include everything members need to apply for benefits. Guides will be handed out before and after dayshift on Wednesday, October 24 in the West clock house and Thursday, October 25<sup>th</sup> in the East clock house.

Members who apply the weekend of October 27<sup>th</sup> or early in the week of October 29, 2018 should receive their access code and be able to report on Friday, November 9, 2018. If you have direct deposit and follow the above, you should see an EI payment on Tuesday, November 13, 2018 and those eligible for SUB should receive SUB Thursday, November 15, 2018.

Issued by,

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